

Regional Housing Legal Services

Volunteer Agreement

This Agreement for Voluntary Services (Volunteer Agreement) is made this ____ day of _____, 20____ by and between Regional Housing Legal Services (RHLS), a Pennsylvania nonprofit corporation with its principal address at 2 South Easton Road, Glenside, PA 19038 ("RHLS") and _____, a Volunteer, with an address at _____ ("Volunteer").

RECITALS

Volunteer has offered and has been selected by RHLS to provide legal research, writing, and general legal assistance in connection with one or more RHLS projects for approximately _____ hours per week. RHLS' acceptance of Volunteer's offer is in reliance upon the promises set forth herein. In consideration of the mutual promises set forth herein, and intending to be legally bound, RHLS and Volunteer agree as follows:

TERMS AND CONDITIONS

1. Scope of Services. Volunteer shall provide the type of services, as described above.

2. Term of Agreement. The term of this Agreement shall begin on September 6, 2019 and shall conclude one year from that date unless earlier terminated as provided herein.

3. Ownership of Work Product. The parties mutually acknowledge that any work product, document, research or other intellectual property resulting from Volunteer's performance shall be the intellectual property of and belong to RHLS. If RHLS decides to disseminate the materials, in whole or in part, the author(s) will be properly acknowledged.

4. Independent Contractor; Legal Relationship. Volunteer is treated as an independent contractor, not a RHLS employee, and therefore, is not entitled to benefits normally provided to RHLS employees. Volunteer shall not be an agent of RHLS, and nothing in this Agreement shall be construed as creating a partnership, joint venture or similar relationship of any kind between RHLS and Volunteer. The services provided by Volunteer shall be provided to and for the benefit of RHLS. Volunteer agrees not to provide any services under this Agreement to or for the benefit of any of RHLS' clients.

5. Termination. Either party may terminate this Agreement by notice in writing

for cause or convenience, effective 10 days after receipt of such notice by the other party.

6. Confidentiality. Volunteer acknowledges that during the course of its performance, it may gain access to information crucial or important to RHLS and its clients that is not available to the general public. In that regard, Volunteer agrees to keep all information gathered during the course of its performance, including the existence and terms of this Agreement if so requested, confidential, except as required by law. Volunteer will treat any information provided to it by RHLS or its clients, whether orally or in writing, that is not at the time already publicly available, as strictly confidential. Volunteer acknowledges that any breach of this Paragraph 6 could cause irreparable and immeasurable damage to RHLS, and that RHLS shall, therefore, be entitled to injunctive relief, along with any other relief available at law, or in equity, in the event of such. Any dissemination or discussion regarding such confidential information or any other information obtained through the volunteer work is prohibited with anyone outside of RHLS.

7. Nondiscrimination. Regional Housing Legal Services (RHLS) and Volunteer do not and will not discriminate against any person because of race, color, religious creed, ancestry, national origin, age, sex, handicap, disability, or sexual orientation.

8. Notice and Demands. A notice, demand or other communication under this Agreement by either party to the other will be sufficiently given or delivered if sent by registered or certified mail, postage prepaid and return receipt requested, or delivered via recognized overnight courier service (e.g. Federal Express). Notice by mail will be deemed to have been given and received five calendar days after the date first deposited in the United States mail. Notice by recognized overnight courier service will be deemed to have been given and received upon delivery.

All correspondence to RHLS should be addressed to:

Attn: Phyllis Guillaume
2 South Easton Road
Glenside, PA 19038

All correspondence to Volunteer should be addressed to:

Attn:

9. Governing Law. This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania, without reference to or application of its choice of law rules. With regard to any litigation arising out of or involving this Agreement, each party to this Agreement: (i) irrevocably submits to the exclusive jurisdiction of the courts of the Commonwealth of Pennsylvania; (ii) agrees and consents to service of legal process as provided by Pennsylvania law and the Pennsylvania Rules of Court; (iii) irrevocably agrees that any legal proceeding against any party hereto arising out of or in connection with this Agreement will be brought in Court of Common Pleas for the County of Philadelphia; and, (iv) irrevocably waives any claims of lack of jurisdiction and/or inconvenient forum.

10. Entire Agreement. This Agreement represents the entire Agreement between the parties. Any change, amendment, reduction or extension of this Agreement shall be made by mutual written agreement.

For Volunteer: _____

Date: _____

For RHLS: _____

Date: _____